

## BRIDGE CITY CHURCH JOB DESCRIPTION

Job Title: **Bridge City Students Coordinator**

Department: Next Gen

Approved by: Student Director/Campus Pastor

### ROLE

Oversees, trains, equips and cares for Bridge City Students Team Leaders. Creates a fun-loving, safe environment for your team and students while leading students to become fully devoted followers of Jesus Christ.

### WIN

Leaders are equipped and empowered to grow and develop students to take their next steps in becoming fully devoted followers of Jesus Christ.

### RESPONSIBILITIES

- Cares for Team Leaders; prays daily, touch base weekly, meet as needed
- Works with the A-team Coordinator in recruiting new team leaders and walking them through the process of joining the team
- Oversee the campus budget for Bridge City Students
- Ensures needed clearances and background checks are completed and current
- Oversees the implementation of curriculum policies and procedures on student nights
- Ensures scheduling for Bridge City Team Members on Planning Center for Student Nights, Sunday worship experiences and special events as needed
- Ensures communication is being sent out to the parents
- Works with the Student Director on scheduling and planning special events
- Schedules and leads quarterly Bridge City Students Team meetings
- Attends Sunday Huddle on days that you are scheduled to serve

### REQUIREMENTS

- Is a mature follower of Jesus, a tithing member of Bridge City Church for a minimum of 1 year, family is in order, passion-driven, loves people and exhibits leadership characteristics of a deacon (1 Timothy 3:8-13)
- Actively involved and supports the vision and direction of the church by giving, participating in church events, special events, ministry opportunities, missions, and moving self and others to discipleship and growth
- Must be at least 18 years of age
- Must complete applicable clearances and follow policies and procedures as outlined in the Next Gen Handbook
- Regularly attend Sunday worship experiences, Connection Group, Leadership Connection, Victory and Freedom, and other church events/conferences

### REPORTS TO

Student Director with a dotted line to Campus Pastor