

BRIDGE CITY CHURCH JOB DESCRIPTION

Job Title: **Charge Man**
Department: Administration
Approved by: Campus Pastor

ROLE

The Charge Man handles all questions, oversees, and fixes any issues that arise during a Sunday Worship Experience that is happening outside of the worship and ministry from the platform.

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The Campus Pastor and Leaders ministering will be free to focus on ministering the Word of God, worship, and ministry to people, and those serving are protected, loved, and appreciated.

RESPONSIBILITIES

- Submit to the vision, standards, and core values of Bridge City Church
- Attends the walk-thru and huddle when on to serve that Sunday
- Making sure that all ministry teams are filled and people are where they should be serving
- Working alongside the Ushers, to protect, and provide security, and make sure every ministry is aligned and functioning properly and securely
- Responsible to handle questions, in charge if a person does not show up to serve on a team, and handling any day of problems
- If anyone needs to be removed from the building or church worship time, they will make sure that it is handled according to protocol.
- A direct report for any issues and decisions that need to be made so that pastors are free from all distractions to focus on ministering
- Communicate verbally to everyone who served, thanks and appreciation and make sure there were not any issues to be reported

REQUIREMENTS

- Is a faithful and mature follower of Jesus, a tithing member, to Bridge City Church
- Loves people and exhibits leadership characteristics, and a servants heart, and attitude
- Actively involved and supports the vision and direction of our church, participating in church events, ministry opportunities, mission, and discipleship
- Actively attends a Connection Group
- Attends Leadership Connections and other training events
- Must be 18 years of age and have completed all criminal and child abuse clearances

REPORTS TO

Campus Pastor with a dotted line to the Campus Admin and Ushers