

BRIDGE CITY CHURCH JOB DESCRIPTION

Job Title: **Elder**

Department: Government - Leadership

Approved by: Elders and Accountability Team

ROLE

Elders ensure that BCC remains on a true biblical course in doctrine. They directly oversee church leaders and members in disciplinary actions, approve the budget, hold accountable financial matters, and affirm, confirm, and warn in areas of vision and direction of the church so that members are cared for and disciples are being made. They ensure that all decisions are governed and produced according to the church bylaws.

WIN

BCC is governed and in order. Pastors and church leaders are cared for and functioning to their highest ability. The church is growing numerically and spiritually, and many are becoming fully devoted followers of Jesus Christ.

RESPONSIBILITIES

Provide Spiritual Oversight – Doctrine

- Confront false teaching and behavior contradictory to biblical truth and implement appropriate church discipline
- Review and evaluate teaching and curricula for Biblical accuracy and consistency with BCC values (weekend experiences, classes, and sub-ministry materials)
- Implement and monitor compliance with board policy

Shepherd the Flock – Discipline and Care

- Participate in the Biblical process of conflict resolution outlined by Jesus in Matthew 18
- Direct people into appropriate processes for guidance, assistance, and problem-resolution
- Assure people are being pastored and cared for
- Hold the Pastors and staff accountable to implement change to ensure disciples are being made and lives are being transformed
- Be active in counseling, praying for the sick, and discipleship relationships
- Provide Care and encouragement so that the Pastors' marriages and families are healthy

Manage the Church – Dollars, Finances, Government

- Approve the annual BCC budget
- Remove pastors and directors who require dismissal for cause according to the bylaws
- Conduct an annual review of the Lead Pastor with the Accountability Team
- Approve large purchases, including but not limited to buildings, land, and assets
- All decisions that are made are in accordance with the constitution and bylaws
- Approve all salaried staff positions and director positions
- Maintain that the affairs of BCC are conducted according to the church bylaws and constitution

Direction and Vision of BCC

- Affirm, confirm, and warn the Pastors, Directors, and leaders as to the direction and vision of BCC
- Give direction and support to the Pastors, Directors, and Coordinators as to mission and vision

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REQUIREMENTS

- Meeting all requirements of I Timothy 3:1-7
- A tithing Member of BCC for a minimum of 3 years
- An active member (leadership experience) of a Connection Group and serving on a Team
- Spirit-filled and led life evidenced by the fruit of the Holy Spirit
- Attend Leadership trainings, equipping events, and meetings of Elders and Executive team
- In alignment with and can communicate Biblical truths and defend the doctrine of BCC
- Has a heart and passion for God's church, BCC, and people
- Display Spiritual discernment, wisdom, and oversight
- Subject to church bylaws and constitution

REPORTS TO

Works directly with the Lead Pastor, Campus Pastors, and Directors

Works in correlation with the Accountability Team