

## BRIDGE CITY CHURCH JOB DESCRIPTION

Job Title: **Facilities Team Member**

Department: Facilities

Approved by: Facilities Coordinator

### ROLE

Serves on a team that oversees the maintenance, renovations, and security of their campus.

### WIN

The campus facility is constantly improving. Projects and repairs are done by teams with excellence, on time, and on budget. The cleanliness and presentation of the facility are maintained to the highest standard. The campus is safe and secure.

### RESPONSIBILITIES

- Assists with projects, repairs, and budgets
- See that assigned building projects are completed on time and with excellence
- Clean up & dispose of any trash/debris
- Assists with projects, repairs, and budgets

Attend Leadership Connection and other training events

- Assist with Food Bank orders; pick up and drop off

### REQUIREMENTS

- Actively involved and supports the vision and direction of the church, participating in church events, special events, ministry opportunities, missions, and moving self and others to discipleship and growth
- Excellent time management, organizational, and communication skills
- Adequate knowledge of plumbing, electrical, HVAC, and construction

### REPORTS TO

Facility Coordinator