

BRIDGE CITY CHURCH JOB DESCRIPTION

Job Title: **Hospitality Team Member**

Department: Administration

Approved by: Campus Pastor

ROLE

The Hospitality Team Members prepares the food for the A-team Huddle on Sundays and oversees the Cafe on Sundays and at special events

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People are welcomed and cared for in the Cafe; the A-team is cared for and appreciated and able to eat together as they are focused and get fired up to host the Sunday Worship Experience

RESPONSIBILITIES

- Submit to the vision and direction of the Lead Pastor, Campus Pastor and Campus Administrator
- The Hospitality team member is responsible for preparing and serving members and guests in the cafe' including set up and clean up at worship experiences and special events
- Responsible for serving refreshments to the A-Team serving at worship experiences and special events
- Submit Supply Request Forms to the Hospitality Team Coordinator as needed, ensuring the areas are adequately stocked

REQUIREMENTS

- Is a dedicated member of Bridge City Church who gives generously and consistently
- Has an active and growing relationship with Jesus Christ
- Actively involved and supports the vision and direction of the church, participating in church events, special events, ministry opportunities, missions, and moving self and others to discipleship and growth
- Excellent people skills
- Passion for administration and serving
- Leadership skills
- Excellent follow-through skills

REPORTS TO

Campus Administrator with a dotted line to the Campus Pastor