

BRIDGE CITY CHURCH JOB DESCRIPTION

Job Title: **Parking Lot Usher**

Department: Facilities

Approved by: Usher Coordinator

ROLE

Parking Lot Ushers make people feel welcomed and assist Pastors and teachers with people management. They assist with parking cars efficiently, assisting people into the building, and maintaining a safe environment.

WIN

The parking lot is kept safe and secure. Everybody that attends a Sunday service or special event is warmly greeted and made welcome from the moment they arrive.

RESPONSIBILITIES

- Submit to the vision and direction of BCC, Lead Pastor, Campus Pastor
- Be easily recognizable by wearing an usher uniform when serving
- Go the extra mile: be enthusiastic to greet everybody as they arrive, introduce yourself to people you do not know, offer to help carry things and assist people into the building
- Follow all car parking procedures at your campus
- Constantly monitor parking lots and building perimeters
- Be attentive to all vehicles in the lot and communicate any potential issues to vehicle owners (low tires, out of date tags and inspection, burnt out lights, etc.)
- Attend the Morning Huddle on days you are serving
- After the service has started, usher people into Sunday celebration during songs and other parts of the service with minimal distraction
- Create an environment of security, from the street to the seat

REQUIREMENTS

- Is a mature follower of Jesus, a tithing member of Bridge City Church, family is in order, passion-driven, loves people, and exhibits leadership characteristics of a deacon (1 Timothy 3:8-13)
- Actively involved and supports the vision and direction of the church, participating in church events, special events, ministry opportunities, missions, and moving self and others to discipleship and growth
- Must have a growing relationship with Jesus Christ
- Must complete a criminal record check and child abuse clearance

REPORTS TO

Usher Coordinator